

**MAYOR**  
Charles Webster

**CLERK/TREASURER**  
Dora Jordan

**CITY RECORDER**  
Megan Wilhoite

**CITY ATTORNEY**  
Curtis Walker



**CITY COUNCIL**  
Emanuel Harris  
Angela Scott  
James Lowery  
Cassius Moore  
Antonio Greer  
Jeffery Thomas

## AGENDA

**Tuesday, May 2, 2023**  
**7:00 PM**

**Call to Order/Prayer**  
**Roll Call**  
**Acceptance of Agenda**  
**Acceptance of Last Minutes**  
**Acceptance of Financial Statements**  
**Reports of Board Standing Committees**

### **OLD BUSINESS:**

1. 2023 Calendar Updates
2. Water Tower Bids
3. Fun Park Grant Writing (East Arkansas Planning & Development)

### **NEW BUSINESS:**

1. 2022 Amended Budget
2. City of Turrell  
Financial and Compliance Report  
December 31, 2021
3. Personnel

### **ANNOUNCEMENT:**

**City of Turrell**  
**Turrell City Hall**  
**P.O. Box 249 160 Eureka St.**  
**Turrell, AR 72384**

**Minutes of May 2, 2023**

**Mayor Webster called the meeting to order at 7:07p.m.**

**Roll Call:** Councilwoman Angela Scott, Councilmen James Lowery, Cassius Moore, Antonio Greer, City Clerk Dora Jordan, City Attorney Curtis Walker, Recorder Megan Wilhoite, and Mayor Charles Webster.

**Absent:** Councilmen Emanuel Harris and Jeffrey Thomas.

The motion to accept the agenda for May 2, 2023, was made by Councilman Greer, 2<sup>nd</sup> by Councilwoman Scott. All I's, motion passed.

**Reading of Minutes:** Minutes of April 4, 2023, were read by Recorder Wilhoite. Motion was made by Councilwoman Scott, 2<sup>nd</sup> by Councilman Lowery, to accept the minutes of April 4, 2023. All voted I, motion passed.

**Financial Reports:** A motion was made by Councilman Lowery, 2<sup>nd</sup> by Councilwoman Scott, to accept the March 2023 financial statements and the Expenditure Statement of April. All I's, motion passed.

**Committee Reports: Community:** The community committee meets the last Monday of each month. We need to spread the word to the community of this committee meeting to gain more interest and better attendance in order to assure the community of the goings on.

**Task Force:** Mr. Lowery stated that the homeowner needs to be made aware that they are responsible for having building materials hauled away upon construction, as it is not the city's responsibility to pick up due to the amount of garbage that is already being picked up.

**Fire Department:** ACT 833 application has been filled out and submitted by Chief/Councilman Greer, and now awaits the Mayor's signature upon receipt by e-mail from the Little Rock office. A food giveaway is scheduled for July 7, 2023.

**Beautification:** Councilman Moore spoke with teens from local churches and community members who are in need of service hours to assist in cleaning up during the month of May. It was mentioned that this be made an ongoing availability to assist members of the community who need these service hours and they be counted toward their goals.

**Mental Health Awareness Form:** To make the community aware that May is Mental Health Awareness Month, the council was asked to give Mayor Webster permission to sign the Mental Health Awareness Month Proclamation. Councilman Greer made the motion to give Mayor Webster permission, the motion was 2<sup>nd</sup> by Councilman Moore. All voted I, motion passed.

**Old Business: Mayor Webster's Report**

**2023 Calendar Update:** Upon receipt of requests, the calendar will be submitted for review and posted for the city.

**New Water Tower Bids:** County Judge Woody Wheelless has agreed that the County will assist in covering the offset of the cost of the current water tower bid. This will be verified and determined at a later date.

**Fun Park Grant Writing (East Arkansas Planning & Development):** On April 20, 2023, Mayor Webster and Councilman Lowery attended the EAP&D meeting in Jonesboro, Arkansas. In order to apply for the grant, it is required to replace the basketball goals at the city park, upkeep of the park, and the purchase of a new swingset. The cost of these alone will be roughly \$7,000. Upon completion of these, the grant will be applied for.

**New Business: Mayor Webster's Report**

**2022 Amended Budget:** Councilman Lowery made the motion to amend the 2022 budget and was 2<sup>nd</sup> by Councilwoman Scott. All voted I, motion passed. **Resolution No. 2023.05.02** is the amended budget resolution. Councilman Lowery made the motion to accept the Resolution, 2<sup>nd</sup> by Councilman Greer. All I's, motion passed.

**City of Turrell Financial and Compliance Report December 31, 2021:** Discussion was made concerning the outcome of the Legislative Audit. Mayor Webster discussed the findings and the steps that he will take to correct the issues that were found. As found, a motion was made by Councilman Greer to open a separate account at Regions Bank for the Fire Department's ACT 833 funds so that they stand alone and will remain accounted for separately. There will be three signees; Mayor Webster, Dora Jordan, City Clerk, and Fire Chief Antonio Greer. Councilman Lowery 2<sup>nd</sup> the motion. All voted I, motion passed.

Councilman Lowery expressed his pleasure in the audit report, as it seemed better than it had in previous years. He thanked Mayor Webster for the discussion and explanation of each finding, as it made it easier to understand. He was pleased in the Mayor and City Clerk's decision to take quick action to address the findings and their ability to move forward in fixing the issues.

**Adjourn:** It was motioned to adjourn the City Council meeting at 8:39p.m. by Councilman Lowery, 2<sup>nd</sup> by Councilman Greer. All I's, motion passed.

Charles Webster, Mayor

 Date: 6/7/23

Megan Wilhoite, Recorder

 Date: 6/7/23

**RESOLUTION NO. 2023.05.02**

**AMENDED BUDGET FOR THE CITY OF TURRELL, ARKANSAS, FOR THE TWELVE MONTHS BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022, APPROPRIATING MONEY FOR EACH ITEM OF EXPENDITURE AND FOR OTHER PURPOSES**

**Whereas**, the City needs to establish an operating budget for the calendar year 2022; and

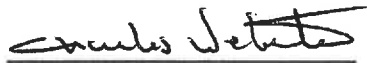
**Whereas**, the City Council has made a comprehensive study and review of the proposed budget submitted; and

**Whereas**, it is the opinion of the City Council that the schedules and exhibits of financial information prepared and reviewed revealing anticipated revenues and expenditures for the calendar year appear to be accurate as possible for budgetary purposes.

**Now therefore be it resolved**, that the Turrell City Council hereby approves the attached operating budget for the City of Turrell for the calendar year, beginning January 1, 2022, and ending December 31, 2022, reflecting estimated revenue and expenditures. All revenues herein are estimated and subject to change, and all appropriations are calculated upon available revenues.

**Be it further resolved**, that the expenditures of funds appropriated by this resolution shall not be restricted to the line item expenditure but shall be restricted to office/departmental expenditures. Personnel expenditures shall not exceed the number of employees specified in the annual budget or an amendment thereto.

Passed and Approved this 2<sup>nd</sup> of May 2023.



Charles Webster, Mayor



Dora Jordan, Clerk

**General Fund**  
**City of Turrell General Fund**

	2021 Budget 1/1/2021 12/31/2021	2022 Budget 1/1/2022 12/31/2022	2022 Amended Actual 1/1/2022 12/31/2022	2022 Amended Budget 1/1/2023 1/31/2023
<b>Revenue</b>				
<b>Other Revenue</b>				
City Sales and Use Tax	81,900	75,000	154,326	154,000
Court Settlement income	6,300	0	1,899	1,800
Fire Protection Revenue	4,000	4,000	4,230	4,200
Fireman's Act 833	87,135	7,500	0	0
Other Revenue	1,330	1,200	533	500
Permits and License Fees	165	100	0	0
Police Fines	5,100	7,000	1,451	1,400
Privilege Licenses	250	300	225	225
Property Tax	27,900	22,000	28,172	28,000
Sanitation Revenue	25,800	25,000	32,546	32,500
Southland - Racing Days	537	500	448	400
State & Co Sales and Use Tax	54,000	56,000	52,081	52,000
State Grant	77,843	10,000	62,875	62,875
State Turnback	9,900	10,500	7,261	7,250
Transfers In	1,207	1,300	981	981
Utilities Franchise Tax	18,980	20,000	20,610	20,600
<b>Other Revenue Total</b>	<b>402,347</b>	<b>240,400</b>	<b>367,636</b>	<b>366,731</b>
<b>Revenue Total</b>	<b>402,347</b>	<b>240,400</b>	<b>367,636</b>	<b>366,731</b>
<b>Expenses</b>				
<b>Other Expense</b>				
Bank Charges	175	200	30	30
Building Maintenance	3,200	2,000	4,691	4,700
Capital Purchases	7,588	5,000	49,519	49,519
Conferences & Travel Expense	400	4,000	376	376
Court Expense	5,470	5,500	5,343	5,345
Court Settlement	207	300	0	0
Dues, Fees & Publications	6,125	6,000	5,195	5,200
Equipment Maintenance	680	1,000	9,378	9,375
Fireman's Act 833 Expense	915	5,000	36,752	36,752
Gas and Oil	8,400	8,000	11,161	11,160
Insurance and Surety Bonds	6,000	6,500	6,460	6,460
Landfill	11,500	11,500	9,625	9,630
Mayor's Expense	2,000	2,000	0	0
Misc Supplies	6,100	4,000	7,334	7,335
Miscellaneous	0	0	3,289	3,300
Note Payments	5,950	6,000	8,895	8,895
Office Supplies	2,600	2,500	2,111	2,100
Park Expense	0	1,000	0	0
Payroll Taxes	6,500	8,600	6,777	6,780
Postage Expense	100	100	25	100
Retirement Expense	1,505	1,300	1,531	1,550
Salaries	100,300	112,000	95,758	95,800
State Grant Expense	17,001	0	5,500	5,500
Supplies	1,275	1,300	1,578	1,600
Transfers Out	15,850	1,000	37,250	37,250
Uniforms	600	600	269	270
Utilities	33,600	27,500	32,364	32,500
Vehicle Maintenance	16,600	10,000	7,238	7,300
<b>Other Expense Total</b>	<b>260,641</b>	<b>232,900</b>	<b>348,449</b>	<b>348,827</b>
<b>Expenses Total</b>	<b>260,641</b>	<b>232,900</b>	<b>348,449</b>	<b>348,827</b>
<b>Assets</b>	125,806	7,500	21,123	17,904
<b>Liabilities</b>	0	0	2,436	0
<b>Fund Balance</b>	0	0	(500)	0

Street Department  
City of Turrell Street Fund

	2021 Budget 1/1/2021 12/31/2021	2022 Budget 1/1/2022 12/31/2022	Actual 1/1/2022 12/31/2022	2022 Amended Budget 1/1/2024
<b>- Revenue</b>				
Property Tax	2,300	3,000	2,493	2,400
Repayment from General Fund	1,000	500	4,700	4,700
State Turnback	48,700	47,500	44,636	44,600
<b>Revenue Total</b>	<b>52,000</b>	<b>51,000</b>	<b>51,829</b>	<b>51,700</b>
<b>- Expenses</b>				
Capital Purchases	2,000	0	6,333	6,333
Dues, Fees & Publications	300	300	1,007	1,000
Equipment Maintenance	125	500	0	0
Gas and Oil	600	500	800	800
Insurance and Surety Bonds	1,120	1,200	772	775
Misc Supplies	175	200	0	0
Note Payments	3,000	3,000	6,000	6,000
Office Supplies	275	200	0	0
Payroll Taxes	1,800	3,750	1,331	1,335
Salaries	28,700	48,800	19,408	19,450
Street Maintenance	2,300	2,000	1,400	1,400
Supplies	100	500	0	0
Transfers Out	0	0	491	491
Utilities	14,600	15,000	16,885	16,900
Vehicle Maintenance	0	500	216	225
<b>Expenses Total</b>	<b>55,095</b>	<b>76,450</b>	<b>54,644</b>	<b>54,709</b>
<b>Assets</b>	<b>3,405</b>	<b>(25,450)</b>	<b>(2,275)</b>	<b>(3,009)</b>
<b>Liabilities</b>	<b>0</b>	<b>0</b>	<b>540</b>	<b>0</b>

# Water & Sewer Fund City of Turrell Water Fund

	2021 Budget 1/1/2021 12/31/2021	2022 Budget 1/1/2022 12/31/2022	Actual 1/1/2022 12/31/2022	2022 Amended Budget 1/1/2023 1/31/2023
<b>Revenue</b>				
<b>Other Revenue</b>				
Billing Adjustments on RVS	2,648	(2,500)	4,158	4,158
Customer Deposit Revenue	1,335	500	1,335	1,335
Depreciation Revenue	2,130	2,000	2,280	2,280
Fire Protection Revenue	4,432	4,500	4,113	4,000
Late Charges Revenue	5,227	4,300	5,442	5,400
Other Revenue	6,643	1,000	0	0
Public /EPA Revenue	646	525	599	600
Revenue From Customer Payments	0	0	(1,525)	(1,525)
Sales Tx Collected/Billing	11,015	9,600	9,656	9,656
Sanitation Revenue	27,253	24,000	25,420	25,420
Sewer Revenues	42,359	42,000	40,460	40,460
Spray Revenue	(963)	2,500	2,425	2,425
State Grant	233,307	0	18,268	18,268
Transfers In	1,422	500	30,057	30,057
USDA Grants	121,452	0	0	0
Water Sales Revenues	72,600	65,000	57,509	57,500
<b>Other Revenue Total</b>	<b>531,506</b>	<b>153,925</b>	<b>200,197</b>	<b>200,034</b>
<b>Revenue Total</b>	<b>531,506</b>	<b>153,925</b>	<b>200,197</b>	<b>200,034</b>
<b>Expenses</b>				
<b>Other Expense</b>				
Bank Charges	225	200	898	900
Building Maintenance	225	0	0	0
Capital Purchases	5,266	1,000	6,104	6,100
Customer Refund	220	300	0	0
Dues, Fees & Publications	5,135	6,000	9,771	9,800
Equipment Maintenance	1,065	1,200	0	0
Gas and Oil	200	500	0	0
Insurance and Surety Bonds	1,000	1,000	1,230	1,230
Landfill	1,725	0	0	0
Maint & Repairs to W/S System	156,615	25,000	22,749	22,749
Misc Supplies	590	300	0	0
Note Payments	32,951	28,000	34,818	34,818
Office Supplies	600	750	238	240
Payroll Taxes	1,350	3,300	2,183	2,185
Postage Expense	1,195	1,500	1,242	1,250
Salaries	31,900	44,000	40,697	40,700
Sales Tax Payments	1,275	1,000	1,075	1,100
State Grant Expense	319,701	0	21,873	21,873
Supplies	6,100	4,000	3,395	3,395
Transfers Out	35,051	31,000	33,575	33,575
Utilities	15,600	15,000	18,009	18,000
Vehicle Maintenance	50	500	216	300
<b>Other Expense Total</b>	<b>618,039</b>	<b>164,550</b>	<b>198,074</b>	<b>198,215</b>
<b>Expenses Total</b>	<b>618,039</b>	<b>164,550</b>	<b>198,074</b>	<b>198,215</b>
<b>Assets</b>	(94,333)	(10,625)	2,123	1,819
<b>Liabilities</b>	0	0	0	0

**City of Turrell**  
**Turrell City Hall**  
**P.O. Box 249 160 Eureka St.**  
**Turrell, AR 72384**

**Minutes of May 2, 2023**

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**Roll Call:** Councilwoman Angela Scott, Councilmen James Lowery, Cassius Moore, Antonio Greer, City Clerk Dora Jordan, City Attorney Curtis Walker, Recorder Megan Wilhoite, and Mayor Charles Webster.

**Absent:** Councilmen Emanuel Harris and Jeffrey Thomas.

The motion to accept the agenda for May 2, 2023, was made by Councilman Greer, 2<sup>nd</sup> by Councilwoman Scott. All I's, motion passed.

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Charles Webster, Mayor



Date: 5/10/23

Megan Wilhoite, Recorder



Date: 5/10/23